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## **Draft Minutes**

### **GOVERNANCE COMMITTEE**

#### **October 6, 2015 Meeting**

Committee Members in Attendance: H. Abdul-Wahid, C. Campbell, P. Hin, D. Mendick, S. Strassenburgh

Others: Acting Executive Director P. Johnson, L. Birr, S. Keefe, M. Doyle

The meeting of the Governance Committee of the Monroe County Industrial Development Corporation was called to order by S. Strassenburgh as Chair at 9:10 a.m.

**Minutes:** The draft minutes of the March 3, 2015 Meeting of the MCIDC Governance Committee Members were presented. Upon motion made by P. Hin and seconded by D. Mendick, the minutes were unanimously approved.

**Board Attendance:** The Committee reviewed Board Member attendance. S. Strassenburgh will reach out to any member who may have missed more meetings than the MCIDC by-laws dictates. The attendance sheet will be revised to reflect cancelled meetings as attended meetings.

**Board Re-Appointment:** The Committee discussed board positions which may need re-appointment. The membership size was discussed and the MCIDC by-laws were reviewed to confirm a minimum of nine members. It was decided that participation of local banks was important. Letters of re-appointment will be prepared for S. Strassenburgh's signature.

**Conflict of Interest Policy:** The Committee reviewed the Conflict of Interest Policy recommended by the ABO in August. This policy will be proposed for adoption by the Full Board after counsel has confirmed this action.

**Education and Training of Board Members:** The Committee discussed the status of Member training and determined that each Board Member is in compliance.

There being no further business to discuss, upon motion made by S. Strassenburgh and seconded by H. Abdul-Wahid, the meeting of the MCIDC Board was adjourned at 9:35 a.m.

Respectfully submitted,

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Hanif Abdul-Wahid, MCIDC Secretary